

HARTLEY ROAD PRIMARY SCHOOL

DEPARTMENT OF ENGLISH

GRADE 4

LESSON FIVE: SUMMARY WRITING

DATES: 27/07/2020-31/07/2020

Guidelines for learners on summarizing a text.

What is a summary?

- A summary is a text or piece of writing which has been shortened to include only the most important information.
- Before writing a summary, read the entire article/passage carefully.
- Look for the main topic of each paragraph and underline it.
- You should try to find one main topic from each paragraph.
- Use your own words and try to shorten the sentences keeping only the most important information.
- Leave out adjectives, long explanations, and personal opinions.
- Your summary must have 50 words.

Sample summary:

The World Health Organization's tips for using face masks correctly.

1. Hygiene is very important and before putting on a mask, clean hands with alcohol-based hand rub or soap and water. Wash your hands for at least twenty seconds to ensure that all bacteria have been killed.
2. Cover your mouth and nose with the mask and make sure there are no gaps between your face and the mask. These gaps will allow bacteria to enter your mouth or nose and it may increase the chance of catching a virus like Covid19.
3. Avoid touching the mask while using it; if you need to, clean your hands with alcohol-based hand rub or soap and water. Touching or adjusting your mask will spread bacteria on your face. It is difficult for some people to avoid touching their faces to adjust their masks.
4. Washing a mask with soap and water and then drying it out in the sun is advised if you cannot buy a new mask. It is important not to share masks with others. Replace the mask with a new one as soon as it is damp and do not re-use single-use masks.
5. To remove the mask: remove it from behind (do not touch the front of the mask); discard or throw it away immediately in a closed bin; clean hands with alcohol-based hand rub or soap and water. Do not keep the mask lying around in your home as this is not hygienic.

A Summary Example:

1. Wash your hands with soap and water before putting on a facemask.
2. Cover your mouth and nose without leaving any gaps.
3. Do not touch your mask while using it.
4. Only re-use a mask after washing with soap and sun drying it.
5. Throw away your facemask in a closed bin/ do not touch the face-mask after removing it.

Word count: 50 words

Considerations to parents when marking:

1. Learners are not allowed to quote verbatim from passage. Points must be in learner's own words.
2. Marks cannot be deducted for spelling or grammatical errors
3. Word count must be adhered to and indicated after the summary has been written.
4. Learners to present summary in point form/bulleted points i.e. five points.
5. No marks to be deducted for incorrect format.

Mark allocation: 5

ACTIVITY 1: 5 Reasons why animal moms are awesome

Summarize the passage below using the sentence prompts provided.

Passage	Points
1. The female ladybug lays sticky jellybean-shaped eggs and places them on the underside of leaves so they're hidden from predators. She also makes sure tasty, pinhead-size insects called aphids live nearby so her babies can snack after hatching.	Ladybugs hide...
2. Female orangutans give offspring lots of care. Young babies cling to their mothers' backs or bellies for rides when their moms travel. As they grow older orangs start to get around on their own—but they still hold their mothers' hands while wandering.	Orangutans carry...
3. After their birth, scorpion babies scuttle onto the safety of their mom's back. To help them climb aboard, she lays her pincers flat on the ground like ramps. The babies ride piggyback for about 20 days, till they first shed their outer skeleton. Then they go off on their own.	Scorpion carry...
4. Mother emperor penguins leave recently laid eggs in the fathers' care. They then travel up to 50 miles to the ocean, where they gobble up fish. The moms eventually return to their families, regurgitating the grub into their newly hatched chicks' beaks.	Mother emperor penguins travel...
5. Elephant mothers use their trunks to steer their calves in the right direction as they travel, pull the little ones to their feet if they fall, and spray water at babies during bath time. Best of all, elephant moms give loving pats with their long noses.	Elephants use their...

Suggested answers for the summary:

1. Ladybugs hide their eggs to protect them.
2. Orangutans carry their babies until they are older.
3. Scorpions carry their babies till they shed their skeletons.
4. Mother Emperor penguins travel for miles to find food for their young.
5. Elephant mothers use their trunks to steer, bath and pat their babies.

Word count: 53