



HARTLEY ROAD PRIMARY SCHOOL

A Quantum Leap for Education & Training Excellence !

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OVERPORT
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Circular 7/2020

26 Shawwal 1441/18 June 2020

Respected Parent/ Guardian

Peace Be Upon You

Our school re-opened on the 8th of June for our grade 7 learners and through the Grace and Mercy of the Almighty; we had a smooth start. We had 80 % attendance. The rest of the grades will be phased in as per the information below.

THE AMENDED 2020 SCHOOL CALENDAR

TERM	DURATION	NUMBER OF WEEKS
1	15 January - 18 March	10
2	08 June - 07 August	9
3	12 August - 23 September	7
4	05 October - 15 December	11
	Total	37

THE PHASED IN RETURN OF LEARNERS AS PER GOVERNMENT GAZETTE

GRADES	RETURN DATE TO SCHOOL
Grade 7	1 June 2020
Grades R 1 2 3 6	6 July 2020
Grades 4 5	3 August 2020

Schools may deviate from the phased in return to school and we will have to apply to the DOE for such a deviation. We intend to deviate slightly regarding the return dates of grades R 1 2 3 & 6 and we will keep parents informed.

THE HARTLEY APPROACH TO ACCOMMODATE ALL OUR GRADES AND LEARNERS

We are currently working on a plan to accommodate our learners as per DOE guidelines and we will keep you informed via our communication channels.

HARTLEY'S THREE SCHOOLING OPTIONS

Option 1: Continue to send your child / ward to school following the current amended structure as outlined in our previous newsletter. The school will take all reasonable steps to ensure the safety of our children. Parents to pay the school fees as per the payment plan issued to parents at the beginning of the year.

Option 2: If your child suffers from any comorbidities or other illnesses or the prevailing conditions at home makes the child/ parent fearful of attending school; the child will not be de-registered provided:

- o Email a letter stating the reason for absence or a medical certificate where necessary.
- o The full school fees will be paid as per the payment plan sent to all parents at the beginning of the year.

- The child/ ward will have to come to school on the day/s they are writing an assessment or examination which will be used for promotion purposes to the next grade. The School will provide all necessary learning material and support.

Option 3: Parents will have to deregister their child/ ward and register privately with a registered home schooling institution. School fees will have to be paid up until the date of de-registration.

Place for 2021 in Option 3 is not guaranteed and parents will have to do the following:

- Re apply for registration in August 2020.
- If the application is successful; parents must produce a Portfolio of Evidence that the child/ ward has met the promotional requirements for the grade that he or she currently is in.

SUPPORTING OUR LEARNERS BY PROVIDING HARD COPIES

We have started issuing hard copies of work for the Foundation; Intermediate and Senior Phase. Hard copies will be issued twice a month up and until the respective grades return to school as per the table above. For example, hard copies for grade 4 and 5 learners will be issued twice in June and twice in July until they return in August. Website Support will continue.

POSTING OF LESSONS ON OUR WEBSITE

To further support our learners; we aim to post video lessons on our website which learners can download and view as many times as possible. Our educators are currently being trained and we will be launching once all educators have been trained. Parents must remember it is a process and are humbly asked to bear with the school.

THE AMENDED CURRICULUM

The DOE has amended the curriculum and our school will honour the curriculum and ensure that we complete it so that our learners are not disadvantaged and no learner is left behind. The Principal and the Board of Governors are very grateful to our educators who during the lockdown and post lockdown are working consistently to ensure that our children receive the necessary support. They are also very appreciative of the efforts of our Admin and Support Staff as well as the Screening Team.

SCHOOL FEES

Full school fees are due and payable at the beginning of the academic year. However, parents may choose to use a payment plan. Due to the lockdown; minimum fees were paid to the school. In those challenging months; the school endeavoured to support learners through the website content; we paid SGB employees their full salary; honoured the utility bills and other related expenses that were incurred to get the school ready for learner arrival. It is inappropriate to expect the school to waive the fees; as a school still has to maintain its structure and continue to function for the rest of the year and beyond. We should also remember that all the school's fund raising ventures for 2020 has been cancelled. As the school has to maintain its structure and financial obligations, parents are requested to pay their school fees via EFT or ATM **only**.

Banking Details:

Name of Account	: Hartley Road Primary School (Cheque Account)
Bank	: Nedbank Limited
Branch	: Musgrave
Branch Code	: 130126
Account No.	: 1015640982

Ref: Childs Name, Grade

Email pop : agjismail@hartleyschool.co.za

COMMUNICATION WITH OUR PARENTS

Communication with parents/ guardians currently takes place via Bulk Sms; our Facebook Page and Website. Our telephone lines were very busy and we know that some parents were experiencing difficulty getting through. As from now; parents may contact our Reception Staff via the following numbers: **(031) 2073498 ; 060 357 6942 ; 076 600 2558**. Our Reception staff are on duty from **7.30 am until 2.30 pm (Mon to Thurs) and until 12.00 pm (Friday)**

