



HARTLEY ROAD PRIMARY SCHOOL

A Quantum Leap for Education & Training Excellence!

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04th November 2020

Newsletter 15 of 2020

HARTLEY INSPIRATIONAL QUOTE

"WHEN YOU'RE GOING THROUGH SOMETHING HARD & YOU START WONDERING WHERE THE ALMIGHTY IS, JUST REMEMBER THE TEACHER IS ALWAYS QUIET DURING A TEST."

Ustadh Nouman Ali Khan

Respected Parents & Guardians

Welcome to the fourth term. It is a short term and very pressurizing for our Management Team & Educators as they have to prepare our children for the fourth term oral assessments and final examinations that commence from next week Monday (09/11) onwards. All our learners have returned to school with the exception of 23 learners who must come to school **immediately** for the full duration of the day as per the Alternate Day Approach. These parents must note The following:

1. They must establish to which group their child/children belong and send them accordingly with immediate effect so that their children will benefit from class revision and the 4th term syllabus which will be tested in the final examinations.
2. There will be no special slot for the home based children to write. They must come to school on alternate days for the full duration of the day.
3. If they do not attend; a zero mark will be allocated which will impact negatively on their final SBA results.
4. We do hope that these learners are back. School is safe and all necessary protocols will be observed like we did when schools re opened.

ASPECTS TO BE TESTED IN THE FINAL EXAMINATIONS

The Foundation Phase received these guidelines yesterday and this will also be posted on our website at www.hartleyprimary.co.za

Grades 4 to 7 received the guidelines today and it will also be posted on our website.

RE-REGISTRATION OF LEARNERS

Personalized Colour Coded Re-Registration forms were issued today and parents must check and verify the information on the forms and return it to school on or before Monday; the 9th of November 2020. Failure to return the forms timeously indicates that your child/ children will not attend our school in 2021 and the space may be given to the next learner on our admissions waiting list. Kindly comply to avoid any unpleasantness.

BUDGET MEETING FEEDBACK. NEW SCHOOL FEES FOR 2021

1. At the Parent Budget Meeting held on 21 October 2020, the parents adopted the new school fee structure:
2. Grade R – R9250.00 per annum
3. Grades 1 to 7 – R5750.00 per annum
4. Re-registration – R1500-00 – Grades 1 – 7.
5. All current school fees must be paid before re-registration.

6. Re-registration payment of R1500.00 must be paid by 30 November 2020 and will be deducted from the 2021 school fees.
7. **Outstanding Fees** – In terms of Section 39 of The South African Schools Act, parents are liable for the payment of school fees. In terms of Section 40 and Section 41 of The South African Schools Act, the governing body of a Public School may by process of law, enforce the payment of school fees by parents. Parents with arrear fees for the past year will be handed over to our attorneys. All legal costs will be for the parent's account
8. Parents will be held responsible and liable for lost and damaged textbooks.
9. Financial Assistance – parents experiencing financial difficulties should contact the finance officer in January so that they may be assisted with the necessary application forms. Terms and conditions apply.
10. Mr. Riaz Dawood has been appointed as our School Auditor.

SCHOOL REFUND POLICY

School Fees

The school's refund policy was also reiterated at the Parent Budget Meeting. This policy is stated below, and is also displayed in the Finance Office.

1. Refunds are only possible before admission, after an administration fee of R1000.00 is deducted.
2. From January of the academic year fees are not refundable.
3. The school's budget is determined based on enrolment numbers at the start of the academic year, and financial commitments are made to service providers and staff accordingly.
4. Requests for pro-rated school fee charges or refunds as a result of illness, unexpected departures or extended holidays, cannot be granted.
5. In the event that a learner is required to leave for disciplinary reasons, then the school fees are forfeited.

Excursions

1. Refunds are only possible before bookings are finalised.
2. Once the excursion is finalised, then no refund will be given as costs are based on numbers attending and service provider costs.
3. If a learner is excluded for disciplinary reasons or absence, then the fee is forfeited.

TEXTBOOKS & LIBRARY BOOKS

A textbook and library book check was done and a few learners have lost their textbooks. As per our policy ; these textbooks must be replaced . A letter to those parents will be sent next Monday with the replacement costs and parents are humbly requested to send in the respective amounts. Please ask our learners to double check for their textbooks at home to avoid replacement costs .

FORTHCOMING EVENTS

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| 1. Third term Reports Issues | 4 th & 5 th November | Wednesday & Thursday |
| 2. Examination Guidelines | 3 rd & 4 th November | Tuesday & Wednesday |
| 3. Grade R Parent Orientation | 10 th & 11 th November | 11 to 12 midday HRPS Hall |
| 4. Grade 1 Parent Orientation (new parents) | 12 th November | 11 to 12 midday HRPS Hall |

M.R. BALLIM

ACTING PRINCIPAL

A.A. DESAI

SGB CHAIRPERSON