



# HARTLEY ROAD PRIMARY SCHOOL

*A Quantum Leap for Education & Training Excellence !*

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06<sup>th</sup> July 2020

Newsletter 8 of 2020

Respected Parents & Guardians

Hope all is well with you and your families. We make dua and pray that the Almighty protect us from all spiritual and bodily illnesses. It is a very trying time for all of us and we must ensure that we take all the necessary precautions and stay safe.

## **STAFF NEWS**

Our Principal; Mr. A.W. Hassen retired on 30<sup>th</sup> June after serving the Dept. of Education for the past 43 years. He started his illustrious career in Anjuman Islamic Primary School. He took over the Principalship in 2018 and served our school and the community with distinction. We wish him and his family well and it is our fervent supplication that the Almighty grant him good health and blessings in his retirement. Mr. M.R. Ballim has been appointed as the Acting Principal and Mr. D. Naidoo as the Acting Deputy Principal.

## **ADMISSIONS FOR 2021**

Admissions for **siblings** for **Grade R in 2021** will open on **Tuesday, 07 July 2020** until **17 July 2020**. In order to confirm siblings, we require a copy of an **unabridged** birth certificate when making an application. Please ensure that the children seeking admission for Grade R are -

- Born in **2015** (priority)
- independent
- fully toilet trained

Admissions for **non-siblings** will **not open** during this time, but on **20 July 2020** until **30 July 2020**. Please pick up the admission forms from John, the Security Guard between **8:00 am and 11:45 am only**. Please ensure that the form is fully completed and the relevant documents attached. Return the form to Bonnie at the Slam Gate and you will receive an acknowledgement slip from the secretary.

## **THE PHASED IN RETURN OF LEARNERS**

GRADES	RETURN DATE TO SCHOOL	MONDAY - THURSDAY DISMISSAL	FRIDAY DISMISSAL
Grade 7	8 June 2020	13:15 pm	11:30 am
Grades 6	6 July 2020	13:15 pm	11:30 am
Grades 4 5	3 August 2020	13:15 pm	11:30 am
Grade 3	To be announced	12:45 pm	11:15 am
Grades R 1 2	To be announced	12:45 pm	11:00 am

## **HARTLEY'S ALTERNATE DAY APPROACH TO SCHOOLING** **HARTLEY'S THREE SCHOOLING OPTIONS**

**Option 1:** Continue to send your child / ward to school. The school will take all reasonable steps to ensure the safety of our children. Parents to pay the school fees as per the payment plan issued to parents at the beginning of the year.

**Option 2:** If your child suffers from any comorbidities or other illnesses or the prevailing conditions at home makes the child /parent fearful of attending school; the parent must

- Complete the Application for Exemption from School Attendance Form. Provide medical evidence if the child has comorbidities (Chronic Lung Disease; Diabetes; Hypertension & Cardiovascular Disease) Only forms with medical evidence will be submitted to the Head of Department for approval.
- The full school fees will be paid as per the payment plan sent to all parents at the beginning of the year.

- The child/ ward will have to come to school on the day/s they are writing an assessment or examination which will be used for promotion purposes to the next grade. The school undertakes to provide the necessary learning material support.

**Option 3:** Parents will have to deregister their child / ward and register privately with a registered home schooling institution. School fees will have to be paid up until the date of de-registration.

Place for 2021 in Option 3 is **not guaranteed** and parents will have to do the following:

- Re apply for registration for 2021.
- If the application is successful; parents must produce a Portfolio of Evidence that the child/ ward has met the promotional requirements to progress to the next grade.

### **COVID-19 UPDATE**

We had two cases of COVID-19 infections:

Case 1: Two grade 7 learners who tested positive after a family member was infected. The learners last attended school a week before. The Dept. of Health screened the grade 7 learners and educators. The two learners and their close contacts were requested to quarantine for 14 days.

Case 2: A member of the school personnel tested positive the previous Sunday (28/6). She had no contact with the grade 7 learners and is in isolation. The Dept. of Health screened and tested the educators who were the close contacts and they were requested to quarantine themselves. As a precautionary measure; the grade 7 learners were requested not to attend school from the 29<sup>th</sup> of June to the 3<sup>rd</sup> of July. They will return on Monday, the 6<sup>th</sup> of July 2020.

In both the instances the school was disinfected and sanitized. In addition, the Dept. of Education sent a private company to disinfect and sanitize the school last Friday. Hartley is following all the COVID-19 precautionary measures and will endeavour to keep our children safe although we know that the incidences of community transmission in Overport is very high. Our COVID Committee is also liaising very closely with the Department of Health.

### **MORNING ENTRY INTO THE SCHOOL**

- **Grades R 1 2 3 :**

All Grade R 1 2 3 parents and learners will enter through Hopelands Road and drop off their children and other siblings (Grade 4 5 6 7) at the Boom Gate.

- **Grades 4 5 6 7 :**

All Grade 4 5 6 7 parents and learners will enter through Hopelands Road and leave their children on the Top Sports Field to be screened at the Pavilion Assembly area.

### **AFTERNOON DISMISSAL**

- Learner Dismissal will be staggered Grade wise as per the times listed on page 01 of 01.
- All parents and Lift Clubs will enter through Hopelands Road and proceed to the Main Sports Field.
- When the child recognizes his or her vehicle; he or she will proceed guided by the Safety Marshalls and Teachers on duty. Exit will be through Hartley Road Gate only.
- Vehicle Entry through Hartley Gate is strictly forbidden.

### **SCHOOL FEES**

Parents must pay their school fees via EFT or ATM only. Our banking details are:

Name Of Account : Hartley Road Primary School (Cheque Account)  
 Bank : Nedbank Limited  
 Branch : Musgrave  
 Branch Code : 130126  
 Account No. : 1015640982

**Ref: Childs Name, Grade**

Email pop : [agismail@hartleyschool.co.za](mailto:agismail@hartleyschool.co.za)

Parents experiencing financial difficulties must complete a Concession Form which can be fetched from the Security Guard after making arrangements with our Finance Officer, Mr. A.G.M. Ismail. The Form must be submitted on or before 24<sup>th</sup> July with all the necessary documentation. Our Finance Dept. will communicate to you the outcome of your application.